

# Macquarie Cash Solutions Third Party Authority



Macquarie Investment Management Limited ABN 66 002 867 003 AFSL No. 237492  
Macquarie Bank Limited ABN 46 008 583 542 AFSL No. 237502

This form can be used to authorise someone else to operate your account on your behalf and to specify the level of authority you wish to give them (authority levels are explained in section 5).

## 1 YOUR DETAILS

Account number (if known)

Account name in full

To authorise an individual to operate your account as a third party, please complete sections 2A, 2B, 2D (if applicable), 2E and 4. This section should also be used to nominate your accountant, stockbroker or administrator to have Enquiry Authority on your account.

To authorise a specific individual such as your financial adviser, accountant or stockbroker to operate your account as a third party please complete sections 2A, 2C, 2D (if applicable), 2E and 4.

To authorise a company to operate your account (e.g. your stockbroking firm) please complete sections 3 and 4.

## 2 APPOINTMENT OF AN INDIVIDUAL AUTHORITY

### First Individual

#### A. CONTACT DETAILS

Title

 Mr  Mrs  Miss  Ms Other (please specify) 

Name of first individual

Any other name known by

Residential address

Suburb

State

Postcode

Contact number

Occupation

Email address

#### B. LEVEL OF AUTHORITY FOR AN INDIVIDUAL

If you are unsure of the type of authority, please refer to section 5

Enquiry Authority – Go to section E

Authorised Signatory – Go to section D

#### C. LEVEL OF AUTHORITY FOR A FINANCIAL SPECIALIST

To give a financial specialist Enquiry Authority on your account, please complete section 2B.

Fee Authority ▶ Please provide your FAST code   
– Go to section E

Tax Payment Authority – Go to section E

Authorised Signatory – Go to section D

Dealer Code (if known)

Adviser Code (if known)

Please update my details to appoint the above as the financial adviser on my account.

#### D. ADDITIONAL AUTHORISED SIGNATORY INFORMATION

Please select the operating instructions for the appointed Authorised Signatory (This selection only applies to Authorised Signatories. Current account operating instructions will not be altered.)

Any one Authorised Signatory to sign  All Authorised Signatories to sign

Other – please specify

If a box is not crossed we will assume “all Authorised Signatories to sign”.

If not already supplied, you will need to complete an individual identification form which is available from our website at [www.macquarie.com.au/cash](http://www.macquarie.com.au/cash)

▶ Please go to section 2E

### Second Individual

#### A. CONTACT DETAILS

Title

 Mr  Mrs  Miss  Ms Other (please specify) 

Name of first individual

Any other name known by

Residential address

Suburb

State

Postcode

Contact number

Occupation

Email address

#### B. LEVEL OF AUTHORITY FOR AN INDIVIDUAL

If you are unsure of the type of authority, please refer to section 5

Enquiry Authority – Go to section E

Authorised Signatory – Go to section D

#### C. LEVEL OF AUTHORITY FOR A FINANCIAL SPECIALIST

To give a financial specialist Enquiry Authority on your account, please complete section 2B.

Fee Authority ▶ Please provide your FAST code   
– Go to section E

Tax Payment Authority – Go to section E

Authorised Signatory – Go to section D

Dealer Code (if known)

Adviser Code (if known)

Please update my details to appoint the above as the financial adviser on my account.

#### D. ADDITIONAL AUTHORISED SIGNATORY INFORMATION

Please select the operating instructions for the appointed Authorised Signatory (This selection only applies to Authorised Signatories. Current account operating instructions will not be altered.)

Any one Authorised Signatory to sign  All Authorised Signatories to sign

Other – please specify

If a box is not crossed we will assume “all Authorised Signatories to sign”.

If not already supplied, you will need to complete an individual identification form which is available from our website at [www.macquarie.com.au/cash](http://www.macquarie.com.au/cash)

▶ Please go to section 2E

## THE THIRD PARTY(S) MUST COMPLETE THIS SECTION

By signing below, I agree to be bound by the "Anti-Money Laundering and Counter-Terrorism Financing" terms and conditions as set out in each of the Macquarie Cash Management Trust PDS dated 19 September 2008, Macquarie Cash XL PDS dated 19 September 2008 and the Macquarie Cash Management Account Product Information Statement dated 28 November 2008.

### E. SIGNATURE OF FIRST INDIVIDUAL

X

Date (DD/MM/YYYY)  /  /

Corporate title (if applicable)

Date of birth (DD/MM/YYYY)  /  /  Macquarie Access Code\* (if known)

/  /

\* If you do not have a Macquarie Access Code, we will generate one and send it to the address provided in section 2A.

► Please go to section 4

### E. SIGNATURE OF FIRST INDIVIDUAL

X

Date (DD/MM/YYYY)  /  /

Corporate title (if applicable)

Date of birth (DD/MM/YYYY)  /  /  Macquarie Access Code\* (if known)

/  /

\* If you do not have a Macquarie Access Code, we will generate one and send it to the address provided in section 2A.

► Please go to section 4


## 3 APPOINTMENT OF A COMPANY OR OTHER AUTHORISED THIRD PARTY

You can use this section to appoint a company or other third party (for example financial advisory firm, stockbroking firm, accounting firm or administrator) to have access to your account. **I/We authorise (name of company/firm)**

Company/Dealer name

FAST code (if applicable)  Dealer code (if known)  Adviser code (if known)

Authorised Signatory Authority  General Withdrawal Authority  Tax Payment Authority  Fee Authority  Enquiry Authority

 If you selected Authorised Signatory, General Withdrawal authority, Tax Payment authority or Fee Authority additional identification may be required. If not already supplied, a nominated verifying officer must complete the Verifying Officer form and an individual form. Alternatively, all individuals who will act on this account can complete an individual identification form. Forms are available on our website at [www.macquarie.com.au/cash](http://www.macquarie.com.au/cash). We reserve the right to ask for additional documentation when required.

► Please go to section 4

## 4 DECLARATION AND SIGNATURE OF ACCOUNT HOLDERS

### ACCOUNT HOLDERS MUST COMPLETE THIS SECTION

For personal accounts, all account holders must sign. For company accounts two directors, a director and a secretary or a sole director must sign. Please note that the directors/secretary who sign must be existing account signatories.

I/We:  authorise the individual(s) whose signature(s) appear in section 2, or the company/dealer group whose name appears in section 3 (appointee), to operate my/our account; and  acknowledge that, even if I/we do not make use of Macquarie's various electronic and telephone services, the appointee(s) may be able to make use of those services in operating my/our account on my/our behalf

Signature (in black)

X

Date (DD/MM/YYYY)  /  /

Print name

Title  Mr  Mrs  Ms  Miss  Other

If a company officer, you **must** specify your corporate title

Individual  Director  Sole Director  Secretary  Trustee  Other (please specify)

Signature (in black)

X

Date (DD/MM/YYYY)  /  /

Print name

Title  Mr  Mrs  Ms  Miss  Other

If a company officer, you **must** specify your corporate title

Individual  Director  Secretary  Trustee  Other (please specify)

## 5 TERMS AND CONDITIONS

### GENERAL TERMS WHICH APPLY TO ALL LEVELS OF THIRD PARTY AUTHORITY

- 5.1 Only you may appoint a third party to access or withdraw from your Account.
- 5.2 If you appoint a third party to withdraw from your Account they will automatically be able to enquire on your Account also.
- 5.3 Subject to these terms and conditions, withdrawals may be for any amount and may be made at varying intervals of time.
- 5.4 You:
  - a. indemnify us against all loss, liabilities and costs incurred directly or indirectly as a result of the appointment of a third party;
  - b. indemnify us against all loss, liabilities and costs incurred directly or indirectly in connection with any action by a third party under their appointment or any payment made from your Account on their instruction; and
  - c. release us from claims and liabilities in connection with any act or omission relating to the appointment of a third party to your Account.
- 5.5 However, we remain liable for any loss or liability which, by operation of law we cannot exclude.
- 5.6 This authority takes effect on the date when we amend our records to note the appointment of the third party and continues until we cancel it or you cancel it by telling us in writing. Cancellation takes effect on the date when we amend our records to note the change.
- 5.7 We may cancel the appointment of a third party as an authority on your Account by telling you in writing.
- 5.8 In the event of the death of an account holder, any authority given will automatically terminate.
- 5.9 Third parties may not set up direct debits on your Account or give other third parties access or authority on your Account.
- 5.10 Where you give authority to a company or firm such as your stockbroking or financial advisory firm:
  - a. The company or firm will give us details of people who can transact on its behalf.
  - b. You acknowledge and agree that the company or firm may do this and that the people nominated by the company or firm can withdraw from your Account in accordance with the authority you have given it.
  - c. We will only act on withdrawal requests from the company or firm, if the person requesting the withdrawal has been nominated by it in accordance with our procedures.

- d. The company or firm must tell us in writing if any nominated person no longer has authority. Until we have been advised in writing that a person no longer has authority that person may still operate your Account and you cannot claim that he or she is not acting for you or is not authorised.

### TERMS RELATING TO EACH OF THE LEVELS OF AUTHORITY

- 5.11 **Enquiry authority**
  - a. You authorise the third party to have access to information about your Account.
  - b. You do not authorise the third party to make withdrawals from your Account, make any changes to your Account details, close your Account or enable use of your cheque book, should you have one.
- 5.12 **Fee authority**

You authorise your stockbroker or adviser, should you have one, to withdraw their fees from your Account using online, electronic and telephone withdrawal services or any other method agreed in writing by us.
- 5.13 **Tax Payment authority**

You authorise the third party to make withdrawals from your Account to make tax payments on your behalf, using online and electronic services or any other method agreed in writing by us.
- 5.14 **General Withdrawal authority**
  - a. You authorise the third party to make payments and withdrawals in accordance with the terms set out under "Fee authority" and "Tax Payment authority" above.
  - b. In addition, you authorise the third party to make payments and withdrawal for any purpose including settlement or investment using online, electronic and telephone withdrawal services or any other method agreed in writing by us.
  - c. You do not authorise the third party to make any changes to your Account details, close your Account or enable use of your cheque book, should you have one.
  - d. Your stockbroker or adviser reserves the right to hold funds from the time the order is placed or the time of execution to settle trades.
- 5.15 **Authorised Signatory**
  - a. You authorise the third party to make payments and withdrawals in accordance with the terms set out under "General Withdrawal authority" above.
  - b. In addition, this authority allows the third party to use your cheque book, should you have one, change details on your Account (subject to clause 5.8) and close your Account. This does not allow the authorised signatory to appoint other authorised signatories to the Account.